

## **Jacobs Music Boosters Meeting Minutes (3<sup>rd</sup> Meeting, SY2019-2020)**

Date: November 19, 2019

Time: 6:30 pm

Venue: Jacobs Orchestra Room

### **Attendance:**

|                  |                |               |                  |                  |
|------------------|----------------|---------------|------------------|------------------|
| Dawn Bauman      | Shaun Drake    | Shannon Holtz | Emma Placzkowski | Jeannine Silenzi |
| Linda Blackman   | Terry Foster   | Kevin Kuphal  | Alice Podsada    | Jenny Zucaro     |
| Belinda Cabindol | Anthony Gnutek | Janet May     | Dawn Quast       |                  |
| Sue Demma        | Becky Hansen   | Laura McMahon | Elvira Rivera    |                  |

### **Proceedings:**

#### I. Call to Order

- Meeting was called to order at 6:38pm by Shaun, 2<sup>nd</sup> by Linda

#### II. Approval of Agenda

- Agenda approved by majority vote

#### III. President's Report

- Congratulations to Laura McMahon for a fantastic Craft Fair. Volunteer turn out for the event was commendable as well.
- Congratulations to Music groups that made it to All-State

#### IV. Treasurer's Report

- Reference P&L for the Fundraisers: Craft Fair/Cheesecake

#### V. Director's Report

- Mr. Foster – Orchestra

Mr. Foster is currently negotiating practice room costs...can boosters pay the difference? Per Joe B., all quotes and PO work are done in the Summer, therefore, need to present costs sometime in Spring.

Orchestra is going to Uofl - this is considered an extra-curricular activity which boosters will need to shoulder. District pays only for regular activities. Invoice for bus service will be provided to boosters.

- Mr. Gnutek – Band

Mr. Gnutek is taking care of the last remaining Marching Band expense payments, and should be wrapping up soon. He also acknowledged good choice of venue for the Jazz concert which, in general, was enjoyed by all.

On Jan 25<sup>th</sup>, Allegiance Color Guard will be hosting a competition at Jacobs. District has approved the use of facilities: Commons area will be used for concessions (request to serve hot food); NO access to athletic area. We will be managing the concessions and will need volunteers. There will be 30+ color guards participating, but no actual head count yet. There will be a meeting tomorrow, Nov 20<sup>th</sup>. Mr. Gnutek will find out more details. Jacobs is represented in Allegiance. Mr. Gnutek expressed the benefits of hosting and maintaining a relationship with the organization.

Jazz Band will be opening for the Jazz Consortium Big Band at Fitz's Spare Keys in Elmhurst. They will be performing between 6-6:30pm. Cover charge starts at 6:30pm.

Tentatively on Jan 29<sup>th</sup>, Middle Schoolers will be in Jacobs. Mr. Gnutek requests for snacks to be served.

Wind Ensemble is considering participation in ILMEA and/or ISU. Costs will be communicated to Boosters once finalized.

- Ms. Parker – Choir

Choir headed to ILMEA on Jan 30<sup>th</sup> aboard a coach bus. It will be a day trip; students are expected to be back at night. Ms. Parker will provide costs to boosters.

Madrigal ticket sales are ongoing, and are already half-sold. December 2<sup>nd</sup> is the last day to buy tickets.

Musical auditions began, and is currently open to accepting company sponsorships and advertising in support of the Theatre Department.

Ms. Parker likewise appreciates the Jazz Concert venue, and the treats donated.

Considerations for 24-hour Musical in the future: It will be primarily handled by the students. Parents may come in to volunteer for food – perhaps consider a potluck or donations from restaurants. Musical is slated to be on March 6/7.

## VI. VP Reports

- Sue D.– Orchestra

There is currently no news for Orchestra

- Dawn Q.– Orchestra

Dawn reported on the positive feedback with the recently held Jazz concert. As likewise acknowledged by the Choir and Band Directors, the venue was a satisfactory choice.

- Nancy B.– Choir

Nancy is unable to attend the meeting but sent in an update which was read during the meeting. Nancy requests to promote the Madrigal Concert, and suggests that link to the Ticket Sales site be circulated. A truck is needed to haul items from Jacobs to the venue (Golf Club of IL). Ann Sullivan is currently working on getting a truck. Ms. Parker suggested to rent a truck and is willing to shoulder \$30 cost, but a qualified driver is needed. The Volunteer List is in Google Docs, please consider volunteering your time. Also, on Mads Night, in need of donation for small water bottles. It was suggested that the needed items be included in Google Docs so parents can pledge for the items.

## VII. Chairperson Reports

- Fundraising – Shaun D.

14% participation in Fundraising events. A total of \$2600 has been raised. Shaun will work on next dine-and-share and is considering a few restaurants in the community (Chili's is one of them) for December, and possibly 2 more dine-and-share events next year. The \$2000 check from Shaun's company was handed over at the meeting.

- Craft Fair – Laura M.

Overall, the Craft Fair was a success. Per Laura's accounting, Craft Fair generated \$10K in profit. Students did a great job in helping crafters. Pizza Sales was a huge hit.

Suggestions for improvement next year: Communication regarding logistics need to be improved, specifically with regards to School vs. Non-School property. School custodian is responsible for Jacobs property and Booster Volunteers are responsible for Non-School property. Also, move-out time needs to be communicated and strictly enforced.

- Pops Concert – Linda B.

The Pops concert for this school year will be dramatically different from the past. There will be 3 separate concerts in 3 separate rooms all happening at the same time. Fundraising area will be in the commons and in hallways. The new format aims to provide a better experience for students, spectators, and improve the event's overall flow.

Pops' primary goal is to raise funds for the Boosters. There is concern that with the new format, fundraising might underperform. Last year's auction generated \$2300. With the new format, we need to come up with creative ways to stimulate bidding. One idea is to attract bidders upon arrival. Fundraising focus may also be shifted to admissions and 50/50 raffle. Consignment last year generated \$270, while the Raffle made \$740. It was therefore agreed that consignments will be cancelled – will need to make a call to consigners to inform them of cancellation. We need suggestions/ideas on how to operate the fundraising activities in the new format.

Another downside that was brought up is that volunteers will not be able to watch the performance which may affect volunteer sign-up/participation.

- Spirit Wear – Sue D.

The recently concluded Spirit Wear Sale raised \$140 in net profit from 31 sales. Should we open another sales event?

#### VIII. Questions

1.) What was the approximate proceed per student from fundraising?

~\$49 per student

~51 of 53 students would have been below \$49 if proceeds were applied based on individual sale.

2.) What other Fundraising events are being considered?

In Spring, possibly Lou Malnati's Stub/Coupon sale.

3.) Do we have the details for the Scholarship?

Details will need to be discussed next meeting. Reach out to Huntley Boosters for possible partnership as "readers" since judges cannot be in the same district. We also need to validate Scholarship offer against bounds of IRS designation.

4.) Is the Boosters website available?

Yes, the Boosters website is now available under ".org" domain ([www.hdjmusicboosters.org](http://www.hdjmusicboosters.org)), formerly ".com". Web address entered with ".com" will be automatically directed to the new site.

There is a lot of functionality and we should maximize the capabilities. We need to have the directors promote the website.

#### IX. Adjournment

Meeting was adjourned at 7:47pm through a motion by Linda, 2<sup>nd</sup> by Dawn.