

Jacobs High School MUSIC BOOSTERS

General Meeting Minutes - June 23, 2020

Attendance:

Shaun Drake, president Kevin Kuphal, treasurer Linda Blackman, vice-president Dawn Bauman, VP Band Dawn Quast Holly Stumpf, co VP Orchestra	Nancy Barrett, VP Choir Leo La Brie Terry Foster Anthony Gnutek Jennifer Parker Sue Demma, co VP Orchestra	Janet May
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I. Meeting called to order

II. Approval of Agenda:

Motion by Linda Blackman, 2nd by Kevin Kuphal

III. President's Report – Shaun Drake

In March, there were two fundraisers planned, and then Covid-19 shut everything down. We have cash in the bank for the next school year. Shaun thanked everyone for the opportunity to serve.

IV. Treasurer's Report – Kevin Kuphal

Total Expenses SY2019-2020	\$43,511.34
Total Cash/Income SY2019-2020	\$57,758.96
Net Operating Revenue SY2019-2020	\$14,247.62
Available	\$57,511.33

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V. Votes for approval

A. Proposed Budget for 2020/2021 school year - Linda Blackman

Linda explained that it is impossible to make a spending plan for the upcoming school year, because nobody knows what this year will look like. Directors were requested to provide a list of things they might want as we may not have normal expenditures. Items were put into general categories and the categories were explained. All numbers were left as the directors requested, except instruments/equipment and transportation were cut in half, as the school or district usually helps with those expenses.

The budget included \$2500 for Boosters administrative costs, which was \$500 last year. This is to be able to conduct a financial/legal review as described in the bylaws, as a thorough review has not been done in a long time. At times 501(c)(3) organizations are dissolved due to legal trouble they get into. This review is intended to be in compliance with our bylaws, and avoid problems.

Scholarships were covered. Also the facilities improvement project is the soundproof doors idea, and there is \$10,000 in the proposed budget. Leo La Brie expressed interest in pursuing the project.

The total budget is \$57,700 with \$57,000 in the bank, with an assumption of finding a way to bring in \$7000 of income over the full academic year.

None of this has to be spent - this budget is intended to get maximum amounts approved for categories, so the organization can function financially until the next general meeting.

Anthony Gnutek stated that Tag Day will not happen this year. But we may be able to do a virtual fundraising event using the website. Linda explained that the \$7000 projected income is for the entire year, and Dawn Bauman pointed out that we usually bring that much in just for Tag Day. Linda pointed out that many of the usual expenses may not occur this year. Dawn Bauman asked a question about the dry cleaning costs - Linda explained that number is both Madrigals and Marching Band added together.

Kevin talked about our GiveLively account that is available to accept donations through our website. It also offers a text-to-donate feature, and a person-to-person feature allowing students to have individual fundraising pages.

Dawn Bauman asked if this is a working budget, allowing money to be moved into a different category if it isn't used, and gave an example of supporting the musical. Linda explained that the budget does two things - first, it is required in the bylaws to have a meeting in May and approve a budget that allocates our cash, and also that the old budget expires, and a new budget must be approved by a vote at a general meeting in order for the Boosters to spend money, but there

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really is no way to create a certain spending plan for the upcoming year. Linda explained that any of these allocated amounts can be changed by a vote, and that budget changes have to be approved in general meetings. For the upcoming school year, we will follow the traditional plan for scheduling the general meetings.

Shaun activated the budget poll to take a vote for approval of the budget. Of fourteen attendees, ten approved. Since the four school employees do not vote, that is a full vote. **The budget is approved.**

B. 2020-2021 Executive Board elections/approvals - Shaun Drake

The nominees are Linda Blackman for president, Kevin Kuphal for treasurer, Dawn Bauman for VP Band, Holly Stumpf for VP Orchestra, and Nancy Barrett for VP Choir.

Shaun launched the polls. **All nominees were approved** by a vote of 9/13 with the four school employees abstaining.

Dawn Bauman asked if nominees can be approved for the two open positions (Vice-president and Secretary) at a meeting in the fall. Shaun explained that the nomination would happen and be communicated before the meeting takes place, the vote would be in the agenda, and then a vote can take place at the meeting. Dawn Bauman and Nancy Barrett encouraged Dawn Quast and Janet May to consider nomination for the open positions.

VI. Director Reports:

A. Orchestra – Mr. Terry Foster

Nothing to report, and Mr. Foster appreciates the help for the past school year.

B. Band – Mr. Anthony Gnutek

Mr. Gnutek appreciates the flexibility and asked that going forward, we can remain flexible, as the directors are truly reinventing the wheel with regards to having a music program this year.

C. Choir – Mrs. Jennifer Parker

Mrs. Parker appreciates the support and flexibility.

VII. Questions - no questions

VIII. Adjournment

Motion by Dawn Bauman, 2nd by Linda Blackman