

# Jacobs High School MUSIC BOOSTERS

## General Meeting Minutes - September 15, 2020

### Attendance:

Linda Blackman, president Kevin Kuphal, treasurer Robin Oakes, secretary Dawn Quast Holly Stumpf, co VP Orchestra Dawn Bauman, VP Band Laura McMahon	Jennifer Parker, Director Choir Terry Foster, Director Orchestra Anthony Gnutek, Director Band Emma Placzkowski Alex Stokland Tiffany McGlothlin Laura Thiesse	Shari Travez Angela Nahornoff Janet May Jackie Gillespie Stokland Nicole Mullany Melanie Seegers
--	--	---

### I. Meeting called to order

### II. Approval of Agenda:

Motion by Angela Nahonoff, 2nd by Dawn Quast

### III. President's Report – Linda Blackman

As a committee we will continue fundraising as best we can for the year. At this time, all fundraising must be "no contact". We will not be able to do the cheesecake sale this year as it requires handling and contact. If you have any ideas on contactless fundraising please send them to Linda. Linda talked about a company called Boon Supply, which could be a great online fundraising option. A link to the company was provided for all to review and provide feedback.

The District did communicate that they are willing to pay for any programs that potentially would be approved for this year that the Boosters weren't able to raise money for or didn't have the funds to cover the cost for that event. This is to ensure we don't miss out on any approved events due to lack of funding.

With the cancellation of the craft fair this year, we will be refunding all vendors for registration checks we received.

We held a dine-and-share fundraiser at Chipotle on 9/13 and raised just under \$160.00. The plan is to do more of this type of fundraiser, as they are fairly easy. The idea was proposed that we potentially hold this type of fundraiser once a month.

We are looking at doing a 2020/2021 specific spirit wear T-shirt that is unique to this year. Directors are soliciting ideas from their students for a choir/band/orchestra specific design for

## HDJMB General Meeting Minutes - September 15, 2020 - page 2

the back of the shirts. The plan is to have the directors submit the designs as soon as possible. Administration will have to provide final approval for all designs.

As discussed in the last meeting, the board hired a law firm to conduct a financial/legal review of the bylaws, as a thorough review has not been done in a long time. The attorneys are currently reviewing our documents and will give recommendations for any needed updates.

### IV. Treasurer's Report – Kevin Kuphal

#### Statement of Financial Positions August 1, 2020 - September 15, 2020

Total Assets	\$45,436.72
--------------	-------------

Available	\$45,436.72
-----------	-------------

The amount from the Chipotle fundraiser has not been added to this total.

Due to the cancellation of this craft fair this year, there will be upcoming activity around refunding vendor registration checks sent in to the committee prior to the vendors knowledge of the cancellation.

There was an expenditure to the attorneys for the legal fees on their work of updating our By-Laws, as previously mentioned in the President report.

A small deposit for the interest on the account was made.

V. Votes for Approval/Reading

A. 2020-2021 Executive Board elections/approval - Linda Blackman

The nominee for Secretary is Robin Oakes. The nominee was approved unanimously by the nominee committee; Dawn Quast, Holly Stumpf and Laura McMahon.

Motion to vote by Kevin Kuphal, 2nd by Angela Nahonoff. Linda launched the poll. A vote was conducted and the **Nominee for Secretary, Robin Oakes, was approved** by a unanimous vote.

B. 2020-2021 Executive Board reading - Linda Blackman

The first reading of the two proposed bylaws changes that are recommended by the executive board were read and reviewed. The proposed changes affect two areas of the bylaws - banking, and the executive board position of Secretary. The document with proposed changes was sent out to all who registered for the 9/15/20 meeting. A second reading will be held at the next meeting.

VI. Director Reports: All Directors thanked the boosters for their continued support in our remote environment.

A. Orchestra – Mr. Terry Foster

Postponing any plan to order uniforms at this time. Discussed the doors of the practice rooms being replaced. Currently no decision on who will cover this cost and no formal estimate on the cost have been obtained. No events on the calendar at this time. Possibility of having a “Zoom Presenter” for students which would incur a cost that he may come to the boosters for help with.

B. Band – Mr. Anthony Gnutek

Mr. Gnutek also supports replacing the doors to the practice rooms so they could be utilized during classes for all the directors. Band is also not planning on ordering any uniforms at this time. There are no events on the schedule at this time, resulting in no needs at this time.

C. Choir – Mrs. Jennifer Parker

The same as other directors, no ordering of uniforms at this time. Madrigal's Dinner is on hold, no update at this time as it falls in the 2nd quarter. Festivals are on hold and also reside in 2nd semester. She is hopeful a musical will happen in 2021 and is working hard to make that happen. She is in the final stages of getting that approval. At this time does not know specifics and if financial support from booster will be needed for the musical. Also, supports the upgrade to the practice room doors.

VII. VP of Band/Orchestra/Choir Reports

VP of Band - Dawn Bauman

Nothing to report.

co-VP of Orchestra - Holly Stumpf

Nothing to report.

VP of Choir - not in attendance

VIII. Chairperson Reports

Laura McMahon - Craft Fair - Cancelled for this year. As reported earlier in the meeting, vendors are being reimbursed if they mailed in applications and checks. The hope is the majority of vendors got notice of the cancellation and reimbursements will be minimal. Linda and Kevin are working on reimbursements.

IX. Questions - no questions

X. Adjournment

Motion by Dawn Bauman, 2nd by Robin Oakes